

King George's Field Charity Board

Agenda

Wednesday, 22 March 2023 at 5.30 p.m.
**Council Chamber - Town Hall, 160 Whitechapel
Road, London, E1 1BJ**

Members:

Mayor Lutfur Rahman (Chair)	(Executive Mayor)
Councillor Maium Talukdar	(Deputy Mayor and Cabinet Member for Education, Youth and Lifelong Learning (Statutory Deputy Mayor))
Councillor Kabir Ahmed	(Cabinet Member for Regeneration, Inclusive Development and Housebuilding)
Councillor Ohid Ahmed	(Cabinet Member for Safer Communities)
Councillor Saied Ahmed	(Cabinet Member for Resources and the Cost of Living)
Councillor Suluk Ahmed	(Cabinet Member for Equalities and Social Inclusion)
Councillor Gulam Kibria Choudhury	(Cabinet Member for Health, Wellbeing and Social Care)
Councillor Abu Chowdhury	(Cabinet Member for Jobs, Skills and Growth)
Councillor Iqbal Hossain	(Cabinet Member for Culture and Recreation)
Councillor Kabir Hussain	(Cabinet Member for Environment and the Climate Emergency)

[The quorum for this body is 3 voting Members]

Contact for further enquiries:

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Town Hall, 160 Whitechapel Road, London, E1 1BJ



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A Guide to King George's Field Charity Board

The Board is an Executive Body. The role of the Board is as follows:

To administer the affairs of the King George's Field, Mile End charity, and the King George's Field – Stepney (Tredgar Square, Bow) charity and discharge all duties of the Council as sole trustee of these Charities.

To administer the affairs and discharge the duties of trustee of such other Charities controlled by the Council as the Cabinet might authorise by resolution.

The Board is made up of the Mayor and all Members of the Cabinet.

Public Engagement

Meetings of the Board are open to the public to attend, and a timetable for meeting dates and deadlines can be found on the council's website.



London Borough of Tower Hamlets

King George's Field Charity Board

Wednesday, 22 March 2023

5.30 p.m.

APOLOGIES FOR ABSENCE

1. DECLARATIONS OF INTERESTS (PAGES 7 - 8)

To note any declarations of interest made by Members, including those restricting Members from voting on the questions detailed in Section 106 of the Local Government Finance Act, 1992.

See **attached note** from the Monitoring Officer.

Members are reminded to consider the categories of interest in the Code of Conduct for Members to determine whether they have an interest in any agenda item and any action they should take. For further details, please see the attached note from the Monitoring Officer.

Members are reminded to declare the nature of the interest and the agenda item it relates to. Please note that ultimately it's the Members' responsibility to declare any interests form and to update their register of interest form as required by the Code.

If in doubt as to the nature of your interest, you are advised to seek advice prior to the meeting by contacting the Monitoring Officer or Democratic Services

2. MINUTES OF THE PREVIOUS MEETING(S) (PAGES 9 - 14)

To confirm as a correct record the minutes of the meeting of the Board held on Wednesday 26 October 2022.

3. UNRESTRICTED REPORTS FOR CONSIDERATION

3.1 Fees and Charges Review Report (Pages 15 - 46)

3.2 Leases Update (Pages 47 - 58)

3.3 King George's Field Trust End of Year Accounts and Annual Report Approval (Year End 31 March 2022 (To Follow))



4. **EXCLUSION OF THE PRESS AND PUBLIC**

In view of the contents of the remaining items on the agenda the Committee is recommended to adopt the following motion:

“That, under the provisions of Section 100A of the Local Government Act 1972, as amended by the Local Government (Access to Information) Act 1985, the press and public be excluded from the remainder of the meeting for the consideration of the Section Two business on the grounds that it contains information defined as Exempt in Part 1 of Schedule 12A to the Local Government Act, 1972.”

EXEMPT SECTION (Pink Papers)

The exempt committee papers in the agenda will contain information, which is commercially, legally or personally sensitive and should not be divulged to third parties. If you do not wish to retain these papers after the meeting, please hand them to the Committee Officer present.

5. **EXEMPT REPORTS FOR CONSIDERATION**

6. **ANY OTHER BUSINESS WHICH THE CHAIR CONSIDERS TO BE URGENT**

Next Meeting of the King George's Field Charity Board

Wednesday, 12 April 2023 at 5.30 p.m. to be held in Council Chamber - Town Hall, Whitechapel



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Agenda Item 1

DECLARATIONS OF INTERESTS AT MEETINGS– NOTE FROM THE MONITORING OFFICER

This note is for guidance only. For further details please consult the Code of Conduct for Members at Part C, Section 31 of the Council's Constitution

(i) Disclosable Pecuniary Interests (DPI)

You have a DPI in any item of business on the agenda where it relates to the categories listed in **Appendix A** to this guidance. Please note that a DPI includes: (i) Your own relevant interests; (ii) Those of your spouse or civil partner; (iii) A person with whom the Member is living as husband/wife/civil partners. Other individuals, e.g. Children, siblings and flatmates do not need to be considered. Failure to disclose or register a DPI (within 28 days) is a criminal offence.

Members with a DPI, (unless granted a dispensation) must not seek to improperly influence the decision, must declare the nature of the interest and leave the meeting room (including the public gallery) during the consideration and decision on the item – unless exercising their right to address the Committee.

DPI Dispensations and Sensitive Interests. In certain circumstances, Members may make a request to the Monitoring Officer for a dispensation or for an interest to be treated as sensitive.

(ii) Non - DPI Interests that the Council has decided should be registered – (Non - DPIs)

You will have 'Non DPI Interest' in any item on the agenda, where it relates to (i) the offer of gifts or hospitality, (with an estimated value of at least £25) (ii) Council Appointments or nominations to bodies (iii) Membership of any body exercising a function of a public nature, a charitable purpose or aimed at influencing public opinion.

Members must declare the nature of the interest, but may stay in the meeting room and participate in the consideration of the matter and vote on it **unless:**

- A reasonable person would think that your interest is so significant that it would be likely to impair your judgement of the public interest. **If so, you must withdraw and take no part in the consideration or discussion of the matter.**

(iii) Declarations of Interests not included in the Register of Members' Interest.

Occasions may arise where a matter under consideration would, or would be likely to, **affect the wellbeing of you, your family, or close associate(s) more than it would anyone else living in the local area** but which is not required to be included in the Register of Members' Interests. In such matters, Members must consider the information set out in paragraph (ii) above regarding Non DPI - interests and apply the test, set out in this paragraph.

Guidance on Predetermination and Bias

Member's attention is drawn to the guidance on predetermination and bias, particularly the need to consider the merits of the case with an open mind, as set out in the Planning and Licensing Codes of Conduct, (Part C, Section 34 and 35 of the Constitution). For further advice on the possibility of bias or predetermination, you are advised to seek advice prior to the meeting.

Section 106 of the Local Government Finance Act, 1992 - Declarations which restrict Members in Council Tax arrears, for at least a two months from voting

In such circumstances the member may not vote on any reports and motions with respect to the matter.

Further Advice contact: Janet Fasan, Director of Legal and Monitoring Officer, Tel: 0207 364 4800.

APPENDIX A: Definition of a Disclosable Pecuniary Interest

(Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, Reg 2 and Schedule)

Subject	Prescribed description
Employment, office, trade, profession or vacation	Any employment, office, trade, profession or vocation carried on for profit or gain.
Sponsorship	Any payment or provision of any other financial benefit (other than from the relevant authority) made or provided within the relevant period in respect of any expenses incurred by the Member in carrying out duties as a member, or towards the election expenses of the Member. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.
Contracts	Any contract which is made between the relevant person (or a body in which the relevant person has a beneficial interest) and the relevant authority— (a) under which goods or services are to be provided or works are to be executed; and (b) which has not been fully discharged.
Land	Any beneficial interest in land which is within the area of the relevant authority.
Licences	Any licence (alone or jointly with others) to occupy land in the area of the relevant authority for a month or longer.
Corporate tenancies	Any tenancy where (to the Member's knowledge)— (a) the landlord is the relevant authority; and (b) the tenant is a body in which the relevant person has a beneficial interest.
Securities	Any beneficial interest in securities of a body where— (a) that body (to the Member's knowledge) has a place of business or land in the area of the relevant authority; and (b) either— (i) the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or (ii) if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which the relevant person has a beneficial interest exceeds one hundredth of the total issued share capital of that class.

LONDON BOROUGH OF TOWER HAMLETS

MINUTES OF THE KING GEORGE'S FIELD CHARITY BOARD

HELD AT 7.07 P.M. ON WEDNESDAY, 26 OCTOBER 2022

**ROOM C1, 1ST FLOOR, TOWN HALL, MULBERRY PLACE, 5 CLOVE
CRESCENT, LONDON, E14 2BG**

Members Present:

Mayor Lutfur Rahman	(Chair of the Trust)
Councillor Maium Talukdar	(Deputy Mayor and Cabinet Member for Education, Youth and Lifelong Learning (Statutory Deputy Mayor))
Councillor Kabir Ahmed	(Cabinet Member for Regeneration, Inclusive Development and Housebuilding)
Councillor Ohid Ahmed	(Cabinet Member for Safer Communities)
Councillor Saied Ahmed	(Cabinet Member for Resources and the Cost of Living)
Councillor Suluk Ahmed	(Cabinet Member for Equalities and Social Inclusion)
Councillor Gulam Kibria Choudhury	(Cabinet Member for Health, Wellbeing and Social Care)
Councillor Iqbal Hossain	(Cabinet Member for Culture and Recreation)
Councillor Kabir Hussain	(Cabinet Member for Environment and the Climate Emergency)

Apologies:

Councillor Abu Chowdhury	(Cabinet Member for Jobs, Skills, and Growth)
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Officers Present in Person:

Kevin Bartle	(Interim Corporate Director, Resources & Section 151 Officer)
Catherine Boyd	Head of Arts, Parks, and Events
Paul Sammut	Parks Engagement and Projects officer
Stephen Shapiro	(Acting Director of Property and Major Programmes)
Richard Ward	(Interim Head of Contracts and Procurement)
Kay Goodacre	(Head of Strategic Finance, Children & Culture)
David Knight	(Democratic Services Officer, Committees, Governance)

1. DECLARATIONS OF INTERESTS

None were declared.

2. MINUTES OF THE PREVIOUS MEETING(S)

That the unrestricted minutes of the Board meeting held on 6th July, 2022 be approved for signature by the Chair of the Trust as a correct record of proceedings.

3. UNRESTRICTED REPORTS FOR CONSIDERATION

3.1 GOVERNANCE REPORT

A report was received that provided an update of a review by the Council's legal team of the governance arrangements for King George's Field (Mile End) charity. A summary of the discussions is outline below:

The Board:

- ❖ **Noted** that the Council has undertaken a review of the governance arrangements on behalf of the King George's Field Trust.
- ❖ **Noted** that there are two King George's Fields charities, both of which are registered with the Charity Commission: (1) The King George's Field, Mile End charity, registered number 1077859 ("the Mile End charity"); and (2) the King George's Field – Stepney (Tredegar Square, Bow) charity, registered number 1088999 ("the Tredegar Square charity"). The Council is the sole trustee of both charities pursuant to the governing documents detailed in this report.
- ❖ **Noted** that on 28 February 2000, the Charity Commissioners for England and Wales ordered under the Charities Act 1993 that the charity known as King George's Field, Mile End, at Stepney in the London borough of Tower Hamlets be administered according to a specified scheme ("the 2000 Scheme").
- ❖ **Noted** that the 2000 Scheme refers to the objectives of the Fields in Trust, those objectives have now been updated and it is therefore desirable for the 2000 Scheme to be amended to reflect these changes. Furthermore, there may be a requirement to make additional amendments to the 2000 Scheme.
- ❖ **Noted** an overview of the key findings that have informed the recommendations that have been made for consideration by the Board.
- ❖ **Reviewed** the summary of recommendations (**Appendix 1**) to agree which of the recommendations should be applied and sanction Director of Legal and Corporate Director of Children and Culture to progress these recommendations.
- ❖ **Agreed** that once it has been decided which recommendations detailed in **Appendix 1** are to be taken forward it would then **(i)** apply to the Charity Commission to change the King George's Field Mile End "2000 Scheme"; **(ii)** authorise the Corporate Director of Children and Culture and the Director of Legal to apply to the Charity Commission to change the King George's Field Mile End "2000 Scheme".

The Chair of the Trust then **Moved** and it was:-

RESOLVED to:

1. **Review** the summary of recommendations (**Appendix 1** of the report refers) to decide which of the recommendations should be implemented and authorise Director of Legal and Corporate Director of Children and Culture to progress these recommendations.

The Board agreed to the following actions regarding each of the recommendations/advisory notes:

KGF1 – reviewed and noted

KGF2 – did not authorise the merging of the two charities. However, the Board reviewed and authorised the Director of Legal to apply to the Charity Commission for a uniting direction if required for administrative and financial purposes.

KGF3 - reviewed and noted

KGF4 – reviewed and not approved

KGF5 – reviewed and no additional/separate delegation to be given to officers. Current Council scheme of delegation to be applied to the Charity. Approval to be sought from the Charity Commission to allow for an amendment of the “2000 Scheme”.

KGF6 - reviewed and noted

KGF7 – reviewed and authorised the Director of Legal and Corporate Director of Children and Culture to apply to the Charity Commission for an amendment of the “2000 Scheme” in relation to the charitable objectives

KGF8 - reviewed and noted

KGF9 – reviewed and not approved

2. **Authorise** the Corporate Director of Children and Culture and the Director of Legal to apply to the Charity Commission to change the King George’s Field Mile End “2000 Scheme” when it is known which recommendations referred to in **Appendix 1** are to be taken forward.
3. **Note** and had regard to, the Charity Commission’s Public Benefit Guidance (**Appendix 2** of the report refers).

3.2 FINANCE AND ACTIVITY REPORT

A report was considered that provided an update on the audited accounts submission, the current financial position for King George’s Field Trust (KGFT) and an update on the charitable activities conducted to date this year. The report also provides an update on grant funding from Fields in Trust.

The Board:

- ❖ **Noted** that the King Georges Fields Charity Board (the Board) charity is registered with the Charity Commission as King Georges Field, Mile End Charity, registered number 1077859.
- ❖ **Noted** that **(i)** if the Board does not receive updates for consideration this would go against the expectations of the Charity Commission; and **(ii)** to not agree in principle to the grant from Fields in Trust it would remove an opportunity to improve to use the funds for the maintenance, equipping and improvement of, or the provision of facilities for, any playing field situated in the London Borough of Tower Hamlets and styled “King George’s Fields”. **(iii)** it was Noted by the Board that Fields in Trust funds will have restrictions as to how they can be spent. The funds are strictly limited for use on improvements on Mile End Park and Stepney Green Park. Any alternative scheme would need to be formally agreed with Field in Trust before the grant could be received.
- ❖ **Noted** The Council is the trustee of the Charity, and the Council is the freehold owner of the land which is subject to this report.
- ❖ **Noted** that the Board is established by the Council’s Constitution, which gives the Board the following functions to **(i)** administer the affairs of the King Georges Fields Charity and discharge all the duties of the Council as sole trustee of the Charity; and **(ii)** administer the affairs and discharge the duties of trustee of such other charities controlled by the Council as the Cabinet might authorise by resolution.
- ❖ **Noted** that any decision to accept the allocation of resources via a contribution from Fields in Trust is required from the Board.
- ❖ **Noted** that the major items of income and expenditure are **(i)** Income - the major income items are commercial rents generated from shop lettings at Mile End Park and the hire of the Arts and Ecology Pavilions. Additional income is generated through Stepney Green astroturf pitch bookings and a corporate volunteer programme; and **(ii)** Expenditure – the main expenditure items relate to: **(a)** Salaries – this covers the cost of the Parks Service staff who manage the facilities and provide activities, **(b)** Repairs and maintenance – including the cost of all repairs to buildings, trees and fences, and grounds maintenance costs.

The Chair of the Trust then **Moved** and it was:-

RESOLVED to

- a) **Note** the submission of the audited accounts 2020/21 and annual report 2020/21 to the Charity Commission
- b) **Note** the forecasted financial position of King George’s Fields Trust for 2022/23
- c) **Note** the 2022 activity programme update.
- d) **Approve** the transfer of funds from Fields in Trust (as a grant) to King George’s Fields Trust to support the maintenance, equipping and improvement of, or the provision of facilities in Stepney Green Park or Mile End Park. However, the Board **agreed** that the grant would not be used to fund additional five-a-side astroturf facilities at Stepney Green Park.

4. EXCLUSION OF THE PRESS AND PUBLIC

The Chair of the Trust then **Moved** and it was:-

RESOLVED

That, under the provisions of Section 100A of the Local Government Act 1972, as amended by the Local Government (Access to Information) Act 1985, the press and public be excluded from the remainder of the meeting for the consideration of the Section Two business on the grounds that it contains information defined as Exempt in Part 1 of Schedule 12A to the Local Government Act, 1972.

5. EXEMPT REPORTS FOR CONSIDERATION

5.1 LEASES REPORT

A report was received that **(i)** provided an update on the lease arrangements for the King George's Field Trust (KGFT) retail and rental units, income from which supports the Charity to maintain park land and amenities for the benefit of Tower Hamlets residents; **(ii)** sought separate decisions from the KGFT Board regarding the renewal of a Green Bridge Shop unit, the renewal of a Mile End Park lease and to consider whether a Green Bridge lease should be re-gearred; and **(iii)** provided an update on a Green Bridge unit that has breached its lease and the potential extension of a services contract with external agents who manage the Green Bridge tenants on behalf of Asset Management.

The Board:

- ❖ **Noted** that King George's Fields Trust (KGFT) Board should consider its charity's responsibilities as landlord of the Green Bridge retail and other commercial units. This includes ensuring that all statutory requirements are met.
- ❖ **Noted** that the Board has to act in the best interest of the Charity and to consider Public Benefit when taking a decision as detailed in **Appendix 2** of the report.
- ❖ **Understood** that decisions from the Board on several leases is requested in order for the Council's Asset Management team to be able to instruct lawyers and the external agents to enter into a new lease with "**Tenant A**," "**Tenant B**," and "**Tenant C**."
- ❖ **Noted** that **(i)** the Board is requested to consider the lease breaches by a tenant and give authority to council officers to be able to take forfeiture action against the tenant if they fail to comply with the current Section 146 notices that have been issued to them; and **(ii)** the current external letting management agent is contracted by the Council's Asset

Management team to oversee management arrangements for retail units on behalf of Board and the Housing Revenue team.

The Chair of the Trust then **Moved** and it was:-

RESOLVED to

1. **Not give** authority to the Corporate Director of Children and Culture and the Corporate Director for Place to enter into and conclude the renewal of the lease with "Tenant A" on the terms proposed by the tenant in restricted Appendix 3.3. **The Board instructed** that matters were to be resolved by way of Statutory dispute resolution. The additional cost implications of taking matters to further dispute resolution were **noted** by the Board.
2. **Note** the position of the discussions for the lease renewal with "Tenant B" and the Board advised they would want a term of five years.
3. **Not give** authority to the Corporate Director of Children and Culture and the Corporate Director for Place to authorise the re-gear of the lease with "Tenant C" but **Gave authority** to document the rent review at the passing rent.
4. **Note** the update provided in exempt **Appendix 1** regarding lease breaches by "Tenant D" and authorised the Corporate Director of Children and Culture and the Corporate Director for Place to take forfeiture action against these breaches if they are not resolved, and then market the property as appropriate.
5. **Grant** approval of an optional one-year extension with the external management Contractor to continue to oversee letting management arrangements on behalf of the Council and KGFT.
6. **Authorise** the Chair of King George's Fields Trust to review Lease Agreements on behalf of the Board prior to any formal decisions being made by the Board.

6. ANY OTHER BUSINESS WHICH THE CHAIR CONSIDERS TO BE URGENT

With no other business to discuss the Chair of the Trust called this meeting to a close and thanked the Members and Officers of the Board for their contributions to this evening's discussions.

The meeting ended at 7.43 p.m.

The Chair of the Trust (**Mayor Lutfur Rahman**)
King George's Field Charity Board

<p>King George’s Field Trust Board Meeting 22 March 2023</p>	 <p>TOWER HAMLETS</p>
<p>Report of: James Thomas, Corporate Director Children and Culture</p>	<p>Classification: [Unrestricted]</p>
<p>Fees and Charges Review Report, King George’s Field Trust (KGFT)</p>	

<p>Lead Member</p>	<p>Cllr Iqbal Hossain, Cabinet Member for Culture and Recreation</p>
<p>Originating Officer(s)</p>	<p>Catherine Boyd, Head of Arts Parks and Events</p>
<p>Wards affected</p>	<p>All wards</p>
<p>Key Decision?</p>	<p>No</p>
<p>Reason for Key Decision</p>	<p>This report has been reviewed as not meeting the Key Decision criteria.</p>
<p>Forward Plan Notice Published</p>	<p>N/A</p>
<p>Strategic Plan Priority / Outcome</p>	<p>N/A</p>

Executive Summary

This report provides an update of a review by the Council’s Arts, Parks and Events of fees and charges for the hire of assets owned by King George’s Field (Mile End) charity.

The report provides an overview of the benchmarking carried out by officers and proposed options for new fees and charges for the hire of the Art and Ecology Pavilions and Stepney Green astroturf facility. It also includes a review of the subsidised community usage for the pavilions.

Recommendations:

The Board is recommended to:

1. Review and approve the proposed hire charge increases for the Art and Ecology Pavilions from 1 April 2023 and authorise the Corporate Director of Children and Culture and Director of Finance to implement the new charges. (Appendix 1)
2. Review the “Subsidised Hire of Pavilions for Community Groups”, agreed by the Board on 6 March 2018. Approve an updated policy and authorise the Corporate Director of Children and Culture to implement this revised policy from 1 April 2023. (Appendix 2)
3. Review and approve the proposed hire charge increase for the Stepney Green astroturf from 1 April 2023 and authorise the Corporate Director of Children and Culture and Director of Finance to implement the new charges. (Appendix 3)
4. Note, and have regard to, the Charity Commission’s Public Benefit Guidance (Appendix 4)

1 REASONS FOR THE DECISIONS

- 1.1 There are two King George’s Fields charities, both of which are registered with the Charity Commission: (1) The King George’s Field, Mile End charity, registered number 1077859 (“the Mile End charity”); and (2) the King George’s Field – Stepney (Tredegar Square, Bow) charity, registered number 1088999 (“the Tredegar Square charity”). The Council is the sole trustee of both charities.
- 1.2 On 28 February 2000, the Charity Commissioners for England and Wales ordered under the Charities Act 1993 that the charity known as King George’s Field, Mile End, at Stepney in the London borough of Tower Hamlets be administered according to a specified scheme (“the 2000 Scheme”).
- 1.3 Under the 2000 Scheme, the London Borough of Tower Hamlets (“the Council”) is the trustee of the charity. The Council is empowered to delegate its trustee function to a committee consisting of any two or more members, provided that the Council exercises reasonable supervision over the committee. The committee must “promptly” report their acts and proceedings to the Council.
- 1.4 The Council is the trustee of the charity and holds the land in trust for the charity.

- 1.5 The King George's Field Charity Board (the Board) is established by section 3.3.12 of the Council's Constitution, which gives the Board the following functions:
 - 3.2.1 To administer the affairs of the King George's Field Charity and discharge all the duties of the Council a sole trustee of the Charity
 - 3.2.2 To administer the affairs and discharge the duties of trustee of such other charities controlled by the Council as the Cabinet might authorise by resolution
- 1.6 The Council is to keep the Park Lands in perpetuity as a memorial to King George V and may use the land.
 - 3.8.1. For playing fields named and sign posted as "King George's Fields".
 - 3.8.2. For facilities for recreation or other leisure time occupation, provided that it is in the interests of social welfare and for the public benefit.
- 1.7 The principal purpose of the Mile End charity is to maintain the Park Lands in perpetuity as playing fields for the use and enjoyment of the public.
- 1.8 Stepney Green Park astroturf and the Art and Ecology Pavilions are part of the KGFT estate. Therefore, the KGFT Board is required to approve any increases to hire charges.
- 1.9 Due to increased costs for maintaining and operating the pavilions at Mile End at astroturf at Stepney Green Park, it is recommended that the Board increases hire charges. (**Appendices 1 and 3**)
- 1.10 Increases to hire charges are being proposed, in line with the Council's fees and charges review. If approved by the Board, the increased hire charges would be applied to bookings from 1 April 2023. The level of inflation (CPI 9.0% & RPI 11.1% in April 2022) were the key factors in determining the recommended changes. Other factors such as demand, the projected cost of providing the different services, benchmarking with other local authorities and the impact of general economic factors including COVID-19 and cost of living on residents and users have been considered.
- 1.11 At the Council's 4 January 2023 [Cabinet](#) meeting, hire charges for all sports facilities in the borough were approved, which included the astroturf pitch at Stepney Green. In addition, the increase to hire charges requires approval by the KGFT Board.
- 1.12 In March 2018 a policy for subsidised hire rates for community groups was approved by the KGFT board. (**Appendix 2**)
- 1.13 Since the subsidised hire policy was agreed the Charity's financial position has been adversely impacted by the Coronavirus pandemic. In addition, there has been a significant increase in maintenance costs and running costs as a result of rising inflation, utility and staffing costs. Therefore, a review of the subsidised hire policy is recommended to protect the ongoing viability of the venues and to support the KGFT's revenue streams and delivery of its charitable objectives.

2 ALTERNATIVE OPTIONS

- 2.1 Not take forward the recommendations to increase hire costs and reduce the Charity's ability to generate sufficient income to cover the maintenance and running costs of the Mile End Park Pavilions and astroturf at Stepney Green astroturf.
- 2.2 Not revise the subsidised hire policy, resulting in additional financial pressure being placed on the Charity.
- 2.3 Failure to generate sufficient income could result in the assets not being properly maintained and invested in and in the Charity needing to use reserves to meet any income shortfall.

3 DETAILS OF THE REPORT

Mile End Park Art and Ecology Pavilions

- 3.1 The Art and Ecology pavilions are located in Mile End Park, which forms part of the KGFT estate. The Art and Ecology Pavilions supports the Charity's objectives through the provision of free to enter art exhibitions and community events. In addition, the pavilions are hired by private, commercial and corporate clients, which helps to generate income for the Charity.
- 3.2 The revised proposed charges are provided in Tables 1 and 2 in **Appendix 1**. **Appendix 1** also provides details on the benchmarking carried out by officers. From the benchmarking carried, the proposed increased rates would still make the pavilions competitive compared to other similar venues. If approved by the Board, the increased hire charges would be applied to new bookings from 1 April 2023.

Community Rates Review

- 3.3 As part of this review, it is recommended that the community free and subsidised hire rates policy is reviewed to ensure greater clarity and transparency and to enable the Charity to fulfil its objectives.
- 3.4 The current policy is broad and allows for discounts ranging from 50% through to free use of the Pavilions for up to 20 bookings per annum. In addition, the policy allows the Friends of Mile End Park to have up to six free bookings per annum. Free usage currently includes all staffing costs being covered by the Charity.
- 3.5 It is proposed that the policy is revised to offer a discount for up to 20 bookings per annum from 50% to up to 80% on the hire rate with all applicants required to pay the balance of the hire fee (after the discount has been applied) and for any additional staffing, cleaning and equipment costs associated with the hire.

- 3.6 It is proposed that the Friends Group for Mile End Park continue to be supported under the current policy (i.e., six days free use per annum). However, it is proposed that the revised policy makes clarifies that these days are restricted for use by the Friends Group and are non-transferable to a third party. Furthermore, it is recommended that the Friends Group of Mile End Park are charged for any staffing costs for use of the pavilions outside of the core hours of 9am to 5pm Monday to Friday (excluding Bank Holidays) and for any additional oncosts such as security and equipment hire (if applicable).
- 3.7 Please see **Appendix 2**, which shows the current policy and a proposed revised policy for consideration by the Board.

Stepney Green Park Astroturf

- 3.8 The astroturf at Stepney Green Park is used by a range of local teams, schools, youth and community groups as well as private hirers.
- 3.9 The Charity has kept the hire charges for the astroturf pitch below market level to enable more of the borough's residents to be able to benefit from access to a high quality astroturf provision and to support health and wellbeing agendas.
- 3.10 The pitch at Stepney green is a third-generation pitch and was built in 2015. The pitch comprises of a full 11 a side pitch that can be split into three and five a side pitches. The changing rooms were refurbished in May 2020 and the external pitch lighting was upgraded to LED in September 2021.
- 3.11 The Stepney Green astroturf was developed with a grant of £451,180 from Premier League and Football Association Facilities Fund grants administered by the Football Foundation and awarded on 31 May 2013. Pending approval by the KGFT Board, the revised pitch hire fees and community use need to be in accordance with the grant conditions and community use needs to be considered.
- 3.12 Please refer to **Appendix 3** for further details on benchmarking carried out by officers and for more information on the charging structure for astroturf at Stepney Green Park including the proposed increases.

4 EQUALITIES IMPLICATIONS

- 4.1 The King George's Field Trust manages lands and facilities which are open to all. Where charges have to be made, such as artificial football pitches, charges are kept at affordable levels for the local community.
- 4.2 In line with the Charity's community hire policy (**Appendix 2**), provision is made for local organisations (that meet the criteria) to benefit from a reduced hire charge for use of the Art an Ecology Pavilion.

- 4.3 The pavilions have a wide range of bookings that are of wider benefit to the community that have include supporting the NHS's response to the pandemic, blood donor banks, food bank distribution, free to access art exhibitions and workshops.
- 4.4 The income generated from the charity's assets help to support the upkeep of the facilities with any profit going back into the maintaining and improving of Mile End Park and Stepney Green Park.

5 OTHER STATUTORY IMPLICATIONS

- 5.1 There are no further statutory implications applicable to this report.

6 COMMENTS OF THE CHIEF FINANCE OFFICER

- 6.1 The King George Fields trust Charity is self-financing and does not have any contribution from the Councils General fund. As costs increase for the trust fees and charges would need to be increased to continue to cover costs and ensure there is no financial impact to the Council. The recommended changes in fees and charges are in line with inflation and with other areas of the council and also compare favourably with similar facilities shown through the benchmarking exercise. The revised fees and charges would be expected to ensure the trusts continued self-sufficiency.

7 COMMENTS OF LEGAL SERVICES

- 7.1 The London Borough of Tower Hamlets is the corporate trustee of the King George's Field Trust ("the Charity"). Decisions of the Council as trustee are made by the King George Trust Board. When Councillors are sitting as Board members they must act in the Charity's best interests and manage the Charity's income and resources responsibly and ensure that the Charity complies with its legal obligations.

Linked Reports, Appendices and Background Documents

Linked Report

- [6 March 2018 King George's Fields Trust Community Subsidised Hire Rate review](#)
- [4 January 2023 Cabinet meeting](#)

Appendices

- Appendix 1 – Art and Ecology Pavilion Hire Rate Review
- Appendix 2 – Community Subsidised Hire Rate Review
- Appendix 3 – Stepney Green Astro turf Hire Rate Review
- Appendix 4 – Public Benefit Guidance

Background Documents – Local Authorities (Executive Arrangements)(Access to Information)(England) Regulations 2012

- None

Officer contact details for documents:
Catherine Boyd, Head of Arts Parks and Events

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Appendix 1

Fees and Charges Review

Art and Ecology Pavilions 2022/23

1. Introduction

- 1.1. The Art and Ecology Pavilions are King George's Fields Trust (KGFT) assets, are managed on behalf of the Charity by the Council's Arts, Parks and Events team. Bookings are managed and staffed by parks staff and the upkeep of the building is undertaken by Facilities Management.
- 1.2. The venues are hired out for commercial and private use to generate income that supports the upkeep of Mile End Park to support public access to good quality sports, leisure and cultural facilities.
- 1.3. Commercial and private hires also enable the charity to provide a limited number of subsidised and free hires for cultural and community events and exhibitions (see **Appendix 2**).
- 1.4. The pavilions are hired out for private events such as significant family celebrations including weddings, anniversaries, graduations, memorials. They are also popular venues for conferences, meetings, and workshops.
- 1.5. The Art Pavilion hosts on average ten exhibitions per year that are free for the community to access and help to raise the profile of the venues.
- 1.6. The Arts, Parks and Events team have been successful in developing both venues as attractive wedding venues through targeted marketing and a dedicated Instagram account (over 1,200 followers).

2. Purpose of the Hire Rate Review

- 2.1. A review of the hire rates for the pavilions is proposed to enable the Charity to have sustainable levels of income that take into consideration inflation and rising energy and staffing costs. It is proposed that the increase aligns with the average increase of 10%, which is being applied to Council hire fees from 1 April 2023.
- 2.2. Comparisons with other venues has been undertaken to benchmark our rates and proposed increases to ensure that the venues remain competitive.
- 2.3. As part of this review, it is recommended that the community usage policy is reviewed to ensure greater clarity and transparency and to enable the Charity to fulfil its objectives. See **Appendix 2**.

3. Background Information

- 3.1. The Art Pavilion is a large, contemporary, open plan venue and the borough's flagship gallery. It has capacity to seat up to 260 guests for a banquet. The pavilion comes equipped with tables and chairs for the seated capacity and has

up to 460sqm of temporary exhibition space that can be configured to accommodate large scale exhibitions.

- 3.2. The Ecology Pavilion is a similar large scale, contemporary, open plan venue and has capacity to seat up to 220 for a banquet. The Ecology Pavilion is equipped with tables and chairs for the seat capacity and houses the conference AV equipment and staging. The Ecology Pavilion hosts private events, conferences, and community activity year-round.
- 3.3. Since 2014 the average turnover across the two venues per annum has increased from £25,000 to in excess of £230,000. This current financial year (2022/2023) we are on target to generate £260,000.
- 3.4. The Arts, Parks and Events team has increased bookings through investment in the buildings and infrastructure to make them more appealing to clients and through targeted marketing, which has included a large increase in wedding bookings.
- 3.5. With increased bookings and greater use of the venues there has been an increase in maintenance and running costs (staffing, facilities etc). To maintain our competitiveness and sustainability, and to be able to increase profitability, it is recommended that commercial, corporate and private hire fees are reviewed.

4. Proposal

- 4.1. In line with the Council's hire rate review for venue, it is proposed that the hire rates for hires is increased by 10% against inflation, rising energy and staff costs.
- 4.2. Table 1 below shows the current rate card for both pavilions and proposed revised charges.
- 4.3. "Private" bookings include activities such as weddings, family celebration events, award ceremonies and other bookings. In line with other venues, staffing costs are factored into the hire cost. However, clients pay for additional services including tech support.
- 4.4. "Corporate" bookings include lower impact use of the venues by organisations, companies and groups that are using the venues for meetings, workshops and training. This type of booking is usually daytime activity during the week (when the venues are quieter) and a per hour rate is offered to enable the charity to generate income during low usage periods. In addition to the per hour rate, charges for tech equipment and staffing are applied to bookings.
- 4.5. The "Exhibition" rate is applied to art exhibitions, which are open to the public. Exhibitions are primarily held off season (October to April) and help generate income during quiet periods and to increase footfall in the venue. The Art Pavilion is an established arts venue and destination, which attracts local and London wide visitors with exhibitions often covered by media (Time Out, Metro).
- 4.6. The "Subsidised Exhibition" rate is only applied to art exhibitions that are free to the public and offer additional community benefits including workshops and talks.

Table 1: Art Pavilion Proposed Rates

Art Pavilion Capacity: 260	Current charges (2022/23)	Proposed 2023/24 charges (10% increase)	Increase (£'s)
Half day private hire rate - 8hrs (Monday to Thursday)	£1500 (includes staffing)	£1650	£150
Full day private hire rate – 16hrs (Monday to Thursday)	£3000 (Includes staffing)	£3300	£300
Full day private hire rate – 16hrs (Friday, Saturday, Sunday and Bank Holidays)	£3700 (includes staffing)	£4070	£370
Corporate hire rate per hour (9am to 5pm, Monday to Friday) – minimum 5hrs	£147 p/h (excludes staffing costs and tech hire)	£162	£15
Exhibition Rate for 7 days (generally October to April). (9am and to 6pm)	£1750	£1925	£175
Subsidised Exhibition Rate for 7 days (generally October to April). (9am and to 6pm)	£1250	£1375	£125

Table 2: Ecology Pavilion Proposed Rates

Ecology Pavilion Capacity: 220	Current charges (2022/23)	Proposed 2023/24 charges (10% increase)	Increase (£'s)
Half day private hire rate - 8hrs (Monday to Thursday)	£1250 (includes staffing)	£1375	£125
Full day private hire rate - 16hrs (Monday to Thursday)	£2500 (includes staffing)	£2750	£250
Full day private hire rate - 16hrs (Friday, Saturday, Sunday and Bank Holidays)	£3000 (includes staffing)	£3300	£300
Corporate hire rate per hour,	£119 p/h (excludes staffing costs and tech hire)	£131	£12

(9am to 5pm, Monday to Friday) – minimum 5hrs			
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5. Benchmarking

5.1. A benchmarking exercise was undertaken to establish where the rates sit for both pavilions against comparable competitors. Venues were chosen for their locations, have similar modern contemporary unique feel and hire options.

5.2. Table 2 demonstrates that both the Art and Ecology Pavilions are offered at a very competitive rate per head. Even with proposed rate increase applied the Pavilions offer a good value option against our nearest competitors.

5.3. As part of this exercise officers have compared the pavilion hire rates against rates for the following venues:

- [Core Clapton](#) – Independent wellness centre / social enterprise
- [Hackney Venues](#) – Hackney Venues
- [Trinity Buoy Wharf](#) – Urban space events
- [West Reservoir centre](#) - GLL / Better

5.3. Table 2 shows a comparison of the hire rates for a booking for the maximum number of guests allowed on a Saturday (whole day booking).

The rates below are for basic room hire and do not include additional charges for cleaning, equipment hire or security staffing. Competitors rates have been taken from their latest published rates for 2022 however these venues may be undertaking their own rate reviews and introducing rate rises for 2023.

Table 2: Benchmarking

Venue	Private Hire 2022/23 £	Times	Capacity	Per Head 2022/23 £
Core Clapton	£3,600	08.00-00.00	150	£24.00
Hackney Town Hall	£6,900	09.00-00.00	250	£27.60
Trinity Buoy Wharf	£6,500	0900-0400	210	£30.95
West Reservoir	£3,800	1200-0100	150	£25.33
The Art Pavilion (Current rate)	£3,700	0900-0100	260	£14.23
The Art Pavilion (Proposed rate)	£4,070	0900-0100	260	£15.65
The Ecology Pavilion (Current rate)	£3,000	0900-0100	220	£13.64

The Ecology Pavilion (Proposed rate)	£3,300	0900-0100	220	£15
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Appendix 2

Fees Subsidised Hire of Pavilions Policy review Art and Ecology Pavilions

1. Introduction

- 1.1. The Art and Ecology Pavilions are King George's Fields Trust (KGFT) assets that operate both as a method of raising income through corporate/private hire and as community facilities.
- 1.2. At the [6 March 2018](#) King George's Fields Trust Board meeting, a proposal and policy for subsidised lettings (hires) of the Art and Ecology Pavilions to community organisations was approved (as set out in **Appendix 2.1** below). These have not been reviewed since they were implemented.
- 1.3. The subsidised hires policy was designed to support the charity's charitable aims to maintain Park Lands (and assets) for the use, enjoyment, and benefit of the public. Furthermore, the subsidised hires policy is in the interest of social welfare and public benefit.
- 1.4. The policy for subsidised community hire rates also provided greater transparency on the venue hire operating guidelines and information to the public on how decisions were made regarding free or subsidised use of the pavilions.
- 1.5. The subsidised hire rate policy was also considered against the charity's best interests and the need for the charity to manage its resources responsibly each year.

2. Purpose of the review

- 2.1. Since the subsidised hire policy was agreed the charity's financial position has been adversely impacted by the Coronavirus pandemic. In addition, there has been a significant increase in maintenance costs and running costs because of rising inflation, utility, and staffing costs.
- 2.2. A review of the subsidised hire policy has been proposed to protect the ongoing viability of the venues and to support the charity's best interests whilst continuing to support community usage.

3. Current Policy

- 3.1. The current policy for the subsidised hire of pavilions for community groups is set out as approved by KGFT board March 2018 in **Appendix 2.1** below.
- 3.2. An updated policy has been proposed for consideration by the Board in **Appendix 2.2** below.
- 3.3. A summary of the revisions is provided in Table 1 below.

Table 1: Summary of revised changes

Ref:	Current Policy	Proposed Revisions
a)	Free usage currently includes the cost of staff necessary to opening and managing the building during the hire period and these costs would be covered from commercial income generated through hire.	It is recommended that only the Friends of Mile End Park are eligible for free usage and staffing (see Section C below).
b)	Only groups based in the borough or able to demonstrate strong ongoing working ties to the borough should benefit from free or subsidised usage. Usage should be of benefit to Tower Hamlets residents and open to all.	<p>Only groups based in the borough or able to demonstrate strong ongoing working ties to the borough should benefit from free or subsidised usage. Usage should be of benefit to Tower Hamlets residents and open to all.</p> <p>Proposed activity must be open to the public throughout (event opening times) and free to enter.</p> <p>Applications will only be considered from registered charities, Community Interest Companies (CIC) or Tower Hamlets based voluntary and community organisations or cultural organisations with a track record in delivering high quality community, or cultural programmes.</p> <p>All organisations will be required to meet the terms and conditions of the Venue Hire Policy i.e., have Public Liability Insurance, equality and safeguarding procedures.</p>
c)	Friends of Mile End Park group should be awarded an allocation of six free bookings a year.	Friends of Mile End Park are eligible for up to six free days of use of the pavilions (including staffing) per financial year (outside of peak periods unless otherwise agreed by the venue management team). This provision is for the sole use of the pavilions by the Friends of Mile End Park and is non-transferable. Any staffing costs outside of the core hours of 9am to 5pm, Monday to Friday (excluding Bank Holidays) would be charged to the group.
d)	A fixed number of free and subsidised lets to be operated	A fixed number of subsidised lets to be operated and reviewed each year

	<p>and reviewed each year and offered not exclusively but in the main during periods where commercial hire activity is usually lower. Suggested up to 20 bookings per annum not including Mile End Friends Group allocation.</p>	<p>and offered not exclusively but in the main during periods where commercial hire activity is usually lower (i.e., 1 October to 30 April). Subsidised hire will be offered to a maximum of 20 bookings per annum (financial year) across the two pavilions, not including the Friends of Mile End Park allocation.</p> <p>A booking is defined as one day between 9am-5pm. Hours outside of 9am to 5pm will only be considered if there is a clear need and benefit to Tower Hamlets residents.</p>
e)	<p>A formal and transparent application process for free and subsidised usage. Applications to be considered by a panel on a rolling programme basis across the year and records to be made available for public scrutiny. Average discount around 50% but some 100% discount to be determined by level of benefit and match funding/in kind support.</p>	<p>There is a formal and transparent application process for free and subsidised usage (see Subsidised Hire Application Requirements section). Applications to be considered by a panel on a rolling programme basis across the year and records to be made available for public scrutiny. The average discount is approximately 50% with a maximum discount of 80% to be determined by the level of benefit and match funding/in kind support.</p> <p>All applicants are required to pay the balance of the hire fee (after the discount has been applied) and for any staffing, cleaning, waste removal and equipment costs associated with the hire.</p>
f)	<p>All groups/organisations benefiting from this policy will be required to provide monitoring information and an event/activity report and credit the Council.</p>	<p>All groups/organisations benefiting from this policy will be required to provide monitoring information and an event/activity report that details: description of the event/activity delivered, how the original aims of the event/activity were met, number of attendees/beneficiaries and any lessons learnt.</p> <p>Successful applicants will be required to credit the Council and provide images (with relevant consent/permission) of the event/activity for use by the Council and King George's Fields Trust for non-commercial purposes.</p>

Appendix 2.1

Mile End Park Pavilions Guidelines for subsidised hire of Pavilions for Community Group use

The existing policy, shown below, was approved by the King George's Fields Trust Board on 6 March 2018.

Proposal (approved 6 March 2018)

To define free usage this would include the costs of staff necessary to opening and managing the building during the hire period and these costs would be covered from commercial income generated through hire.

We propose the following key elements to community access guidelines:

- Only groups based in the Borough or able to demonstrate strong ongoing working ties to the Borough should benefit from free or subsidised usage. Usage should be of benefit to Tower Hamlets residents and open to all.
- Free or subsidised usage will not normally be granted for events that make a charge to those attending or seek to make a profit. The exceptions to this would include events raising funds for local charities.
- Friends of Mile End Park group should be awarded an allocation of six free bookings a year.
- A fixed number of free and subsidised lets to be operated and reviewed each year and offered not exclusively but in the main during periods where commercial hire activity is usually lower. Suggested up to 20 bookings per annum not including Mile End Friends Group allocation.
- A formal and transparent application process for free and subsidised usage. Applications to be considered by a panel on a rolling programme basis across the year and records to be made available for public scrutiny. Average discount around 50% but some 100% discount to be determined by level of benefit and match funding/in kind support.
- All groups/organisations benefiting from this policy will be required to provide monitoring information and an event/activity report and credit the Council.
- All applicants will be required to complete the standard venue booking form and to adhere to the standard venue hire conditions in addition to this policy.
- All applications must meet with the Council's Equal Opportunities Policy.

Appendix 2.2

Proposed Revised Policy Wording

Subsidised Hire Policy (Proposed to be implemented from 1 April 2023):

- Only groups based in the borough or able to demonstrate strong ongoing working ties to the borough should benefit from free or subsidised usage. Usage should be of benefit to Tower Hamlets residents and open to all. Proposed activity must be open to the public throughout (event opening times) and free to enter.
- Applications will only be considered from registered charities, Community Interest Companies (CIC) or Tower Hamlets based voluntary, community or cultural organisations with a track record in delivering high quality community, or cultural programmes.
- All organisations will be required to meet the terms and conditions of the Venue Hire Policy i.e., have Public Liability Insurance, equalities, and safeguarding procedures.
- Free or subsidised usage will not normally be granted for events that make a charge to those attending or seek to make a profit.
- Friends of Mile End Park are eligible for up to six free days of use of the pavilions (including staffing) per financial year (subject to availability and outside of peak periods unless otherwise agreed with the venue management team). This provision is for the sole use of the pavilions by the Friends of Mile End Park and is non-transferable. Any staffing costs outside of the core hours of 9am to 5pm, Monday to Friday (excluding Bank Holidays) would be charged to the group.
- A fixed number of subsidised lets to be operated and reviewed each year and offered not exclusively but in the main during periods where commercial hire activity is usually lower (i.e., 1 October to 30 April). Subsidised hire will be offered to a maximum of 20 bookings per annum (financial year), not including the Friends of Mile End Park allocation. A booking is defined as one day between 9am to 5pm. Hours outside of 9am to 5pm will only be considered if there is a clear need and benefit to Tower Hamlets residents.
- There is a formal and transparent application process for free and subsidised usage (see Subsidised Hire Application Requirements section). Applications to be considered by a panel on a rolling programme basis across the year and records to be made available for public scrutiny. The average discount is approximately 50% with a maximum discount of 80% to be determined by the level of benefit and match funding/in kind support.
- All applicants are required to pay the balance of the hire fee (after the discount has been applied) and for any staffing, cleaning, waste removal and equipment costs associated with the hire.
- All applicants will be required to complete the standard venue booking form and to adhere to the standard venue hire conditions in addition to this policy.
- All applications must meet with the Council's Equal Opportunities Policy.

Subsidised Hire Application Requirements

All applicants will be required to submit a written proposal that addresses the criteria set out below. Short proposals, addressing all the criteria as set out in the section below should be emailed to pavilionbookings@towerhamlets.gov.uk.

- Name of organisation applying and registered address (including any company/charity registration).
- Is your organisation based in Tower Hamlets and/or can you demonstrate strong links and partnerships in the borough?
- Details of the status of the organisation applying i.e., charity, voluntary group etc. Please include a copy of your constitution, charitable or organisational aims.
- What is the event/activity you are applying for? Please provide an event/activity overview that includes the following:
 - A description of your event/activity including: details of your event (date, times – including set up and take down times); type of activities and infrastructure (including refreshments, details of speakers/performers, stalls, delivery partner activities), details of who will manage the event/activity and any delivery partners.
 - The main aims/purpose of the project and how you will measure success.
 - Details of any in-kind or match funding and confirmation that the event will be free to enter and open to all members of the public.
 - Details of your target audience/participants and how you will promote and engage your activity/event to Tower Hamlets' diverse communities. *Please include a marketing/communication plan and community engagement plan.*
 - Details of how your event/activity will benefit Tower Hamlets residents and support community cohesion and the [Tower Hamlets Equalities Policy](#).
 - Details of how the activity be monitored and evaluated.

Conditions applicable to successful applicants:

- All groups/organisations benefiting from this policy will be required to provide monitoring information and an event/activity report that details: description of the event/activity delivered, how the original aims of the event/activity were met, number of attendees/beneficiaries and any lessons learnt.
- Successful applicants will be required to credit the Council and provide images (with relevant consent/permission) of the event/activity for use by the Council and King George's Fields Trust for non-commercial purposes.
- Applications will be assessed against these criteria by Council Officers. Subsidies offered and benefits realised will be monitored by Council officers.
- All successful applications for subsidised hire will be required to complete a booking form and comply with the Council's [Venue Hire Policy](#) and adhere to the same payment process and contractual obligations for non-subsidised hire.

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Appendix 3

Fees and Charges Review

Stepney Green Park Astro turf 2023/24

1. Introduction

- 1.1. The astro turf pitch at Stepney Green Park is a King George's Field Trust (KGFT) asset, through which bookings are managed on behalf of the Charity by the Council's Parks service.
- 1.2. The current hire rates can be found in Table 3.1 below. Hirers can book a third (5 a-side), two thirds (7 a-side) or the whole pitch (11 a-side) with different rates for the following categories:
 - Adult peak (borough/non-borough)
 - Adult off-peak (borough/non-borough)
 - Junior (under 16 years)
 - State School (borough Primary, Secondary and non-borough)

2. Proposed Hire Rate Review

- 2.1. A review of the hire rates for the astro turf at Stepney Green Parks is proposed to enable the Charity to have sustainable levels of income generation against inflation and rising energy and staffing costs.
- 2.2. The rates have not increased since July 2021 and it is proposed that increases of between 9.1% and 11.1% are applied to the current pitch hire charges from 1 April 2023. This aligns with the approximate increases being applied to Council hire fees from 1 April 2023 (approved by [Cabinet](#) on 4 January 2023). The current rates and proposed increases can be found in **Appendix 3.1** below.

3. Benchmarking

- 3.1. Comparisons with other venues has been undertaken to benchmark our rates and proposed increases. This benchmarking can be found in **Appendix 3.2** below.
- 3.2. The proposed new charges for Stepney Green astro turf hire charges for two-thirds of a pitch (7 a-side) are on average £14.75 lower for borough-based adults and £3.05 non-borough adults (compared to other venues, peak times). For 11 a-side the new rates are on average £81.01 lower for borough-based adults and £61.57 for non-borough adults (peak times). This price comparison takes into consideration the additional hire charge for the use of changing room facilities at Stepney Green Park. Furthermore, it is likely that other venues will increase their pitch rates for 2023/24 and therefore the proposed charges will be competitive for borough and non-borough adult users.
- 3.3. To support the Charity's objective to provide "*facilities for recreation or other leisure-time occupation*", it is proposed that the prices should remain affordable to residents. Tower Hamlets has high levels of childhood obesity and therefore there is social and public benefit to encouraging all residents to have healthier and more active lifestyles through the provision of accessible and affordable sports and recreation facilities.

Appendix 3.1: Current and proposed increases

Adults (borough) - peak hours	Unit of Charge	Current Charge	Proposed new charge	Increase in £ (rounded up)	Percentage increase
Full pitch	Per hour	£ 78.00	£ 86.00	£ 8.00	10.30%
With changing room		£ 102.00	£ 112.00	£ 10.00	
7-side (2/3rds of a pitch)	Per hour	£ 53.00	£ 58.00	£ 5.00	9.40%
With changing room		£ 69.00	£ 76.00	£ 7.00	
5 a-side (1/3rd of a pitch)	Per hour	£ 27.00	£ 30.00	£ 3.00	9.40%
With changing room		£ 36.00	£ 39.00	£ 3.00	
Adults (borough) - non-peak hours	Unit of Charge	Current Charge	Proposed new charge	Increase in £ (rounded up)	Percentage increase
Full pitch	Per hour	£ 57.00	£ 63.00	£ 6.00	10.50%
With changing room		£ 75.00	£ 82.00	£ 7.00	
7-side (2/3rds of a pitch)	Per hour	£ 38.00	£ 42.00	£ 4.00	10.50%
With changing room		£ 50.00	£ 55.00	£ 5.00	
5 a-side (1/3rd of a pitch)	Per hour	£ 20.00	£ 22.00	£ 2.00	10.50%
With changing room		£ 26.00	£ 29.00	£ 3.00	
Adults (non-borough) - peak hours	Unit of Charge	Current Charge	Proposed new charge	Increase in £ (rounded up)	Percentage increase
Full pitch	Per hour	£ 92.00	£ 101.00	£ 9.00	9.80%
With changing room		£ 120.00	£ 132.00	£ 12.00	
7-side (2/3rds of a pitch)	Per hour	£ 61.00	£ 67.00	£ 6.00	9.80%
With changing room		£ 80.00	£ 88.00	£ 8.00	
5 a-side (1/3rd of a pitch)	Per hour	£ 31.00	£ 34.00	£ 3.00	9.80%
With changing room		£ 41.00	£ 45.00	£ 4.00	
Adults (non-borough) - non-peak hours	Unit of Charge	Current Charge	Proposed new charge	Increase in £ (rounded up)	Percentage increase
Full pitch	Per hour	£ 81.00	£ 89.00	£ 8.00	9.90%
With changing room		£ 106.00	£ 116.00	£ 10.00	
7-side (2/3rds of a pitch)	Per hour	£ 55.00	£ 60.00	£ 5.00	9.10%
With changing room		£ 71.50	£ 78.00	£ 6.50	
5 a-side (1/3rd of a pitch)	Per hour	£ 28.00	£ 31.00	£ 3.00	9.10%
With changing room		£ 37.00	£ 41.00	£ 4.00	
Juniors (under 16s) - peak hours	Unit of Charge	Current Charge	Proposed new charge	Increase in £ (rounded up)	Percentage increase
Full pitch	Per hour	£ 39.00	£ 43.00	£ 4.00	10.30%
With changing room		£ 51.00	£ 56.00	£ 5.00	
7-side (2/3rds of a pitch)	Per hour	£ 27.00	£ 30.00	£ 3.00	11.10%
With changing room		£ 36.00	£ 39.00	£ 3.00	
5 a-side (1/3rd of a pitch)	Per hour	£ 15.00	£ 17.00	£ 2.00	11.10%
With changing room		£ 20.00	£ 23.00	£ 3.00	
Juniors (under 16s) - off peak hours	Unit of Charge	Current Charge	Proposed new charge	Increase in £ (rounded up)	Percentage increase
Full pitch	Per hour	£ 33.00	£ 36.00	£ 3.00	9.10%
With changing room		£ 43.00	£ 47.00	£ 4.00	
7-side (2/3rds of a pitch)	Per hour	£ 22.00	£ 24.00	£ 2.00	9.10%
With changing room		£ 29.00	£ 32.00	£ 3.00	
5 a-side (1/3rd of a pitch)	Per hour	£ 12.00	£ 13.00	£ 1.00	9.10%
With changing room		£ 16.00	£ 17.00	£ 1.00	
Borough Primary Schools	Unit of Charge	Current Charge	Proposed new charge	Increase in £ (rounded up)	Percentage increase
Full pitch	Per hour	£ 30.00	£ 36.00	£ 6.00	20.00%
With changing room		£ 39.00	£ 47.00	£ 8.00	
7-side (2/3rds of a pitch)	Per hour	£ 22.00	£ 24.00	£ 2.00	9.10%
With changing room		£ 29.00	£ 32.00	£ 3.00	
5 a-side (1/3rd of a pitch)	Per hour	£ 12.00	£ 13.00	£ 1.00	9.10%
With changing room		£ 16.00	£ 17.00	£ 1.00	
Borough Secondary Schools	Unit of Charge	Current Charge	Proposed new charge	Increase in £ (rounded up)	Percentage increase
Full pitch	Per hour	£ 39.00	£ 43.00	£ 4.00	10.30%
With changing room		£ 51.00	£ 56.00	£ 5.00	
7-side (2/3rds of a pitch)	Per hour	£ 28.00	£ 31.00	£ 3.00	10.70%
With changing room		£ 37.00	£ 41.00	£ 4.00	
5 a-side (1/3rd of a pitch)	Per hour	£ 15.00	£ 17.00	£ 2.00	10.70%
With changing room		£ 20.00	£ 23.00	£ 3.00	
Non-borough school	Unit of Charge	Current Charge	Proposed new charge	Increase in £ (rounded up)	Percentage increase
Full pitch	Per hour	£ 54.00	£ 59.00	£ 5.00	9.30%
With changing room		£ 71.00	£ 77.00	£ 6.00	
Half pitch (2/3rds of a pitch)	Per hour	£ 36.00	£ 40.00	£ 4.00	11.10%
With changing room		£ 47.00	£ 52.00	£ 5.00	
5 a-side (1/3rd of a pitch)	Per hour	£ 19.00	£ 21.00	£ 2.00	11.10%
With changing room		£ 25.00	£ 28.00	£ 3.00	

Appendix 3.2 – Benchmarking

	Mile End Stadium Astro turf (GLL Tower Hamlets) - 3G astro turf		Notes	Web link
	Peak / Off peak rates for Adults		No rates for schools could be sourced. There is a multiple price list for the 11 aside which varies from £154.71 - £238.13 per hour. Includes use of changing rooms.	https://weplayfootball.com/venues/mile-end
Hire Cost	Peak (current cost)	Off Peak (current cost)		
7 aside (or 5 aside)	£90.42	£77.65		
11 aside	£238.13	£154.71		

	John Orwell (GLL Tower Hamlets) - 2G astro turf		Notes	Web link
	Peak / Off peak rates for Adults		Prices are for 5 aside. No rates for schools could be sourced. Includes use of changing rooms.	https://bookings.better.org.uk/location/john-orwell/astro-5-a-side/2023-01-09/by-location
Hire Cost	Peak (current cost)	Off Peak (current cost)		
5 aside	£59.90 - £72.45	£56.65		

	Whitechapel Sports Centre (GLL Tower Hamlets) - 3G astro turf		Notes	Web link
	Peak / Off peak rates for Adults		Prices are for 6 aside. Includes use of changing rooms.	https://weplayfootball.com/venues/whitechapel
Hire Cost	Peak (current cost)	Off Peak (current cost)		
6 aside	£85.30	£73.25		

	Bow School Astoturf - 3G astroturf		Notes	Web link
	Peak / Off peak rates for Adults (borough users)		Evenings and weekend hire only due to being a school. There is also 5 aside which is £55 - £75 per hour. School premises so only evening bookings available. Includes use of changing rooms.	https://www.playfinder.com/london/venue/bow-school
Hire Cost	Peak (current cost)	Off Peak (current cost)		
7 aside	£84			

	Central Foundation Girls School - 2G astroturf		Notes	Web link
	Peak / Off peak rates for Adults (borough users)		Prices are for 5 aside. Evenings and weekend hire only due to being a school. There is also 5 aside which is £55 - £75 per hour. School premises so only evening bookings available. Includes use of changing rooms.	https://hireapitch.com/Mile-End
Hire Cost	Peak (current cost)	Off Peak (current cost)		
5 aside only	£75			

	Weavers Adventure Playground - 2G astroturf		Notes	Web link
	Peak / Off peak rates for Adults (borough users)		Includes use of changing room.	https://www.playfinder.com/london/venue/weavers-adventure-playground
Hire Cost	Peak (current cost)	Off Peak (current cost)		
5 aside	£82			

	Powerleague Shoreditch 3G astroturf		Notes	Web link
	Peak / Off peak rates for Adults		Prices vary between £65 -£203.79 per hour for 5 aside and 7 aside pitches. Includes use of changing rooms.	https://www.powerleague.co.uk/football/pick-a-time?siteId=a20a54a1-3bdd-57b8-e211-6f44da11e82f&date=14%2F01%2F2023
Hire Cost	Peak (current cost)	Off Peak (current cost)		
7 aside (or 5 aside)	£104	£65		

	The City Academy, Hackney in London 2G astroturf - Hackney		Notes	Web link
	Peak / Off peak rates for Adults		School premises so only evening bookings available. Includes use of changing room.	https://schoolhire.co.uk/london-hackney/tcah/football-pitch/3611
Hire Cost	Peak (current cost)	Off Peak (current cost)		
5 -7 aside	£88	£75		

	Powerleague 3G astroturf - Newham		Notes	Web link
	Peak / Off peak rates for Adults		No School rates could be sourced. Includes use of changing room.	https://www.playfinder.com/london/venue/powerleague-newham/football-7-a-side-36043
Hire Cost	Peak (current cost)	Off Peak (current cost)		
7 aside	£100	£85		

	Mabley Green - 3G - Hackney		Notes	Web link
	Peak / Off peak rates for Adults		No School rates could be sourced. Includes use of changing room.	https://hackney.gov.uk/mabley-green
Hire Cost	Peak (current cost)	Off Peak (current cost)		
7 aside (or 5 aside)	£79.35			
11 aside	£147.60			
	Peak / Off peak rates for Juniors			
Hire Cost	Peak (current cost)	Off Peak (current cost)		
7 aside (or 5 aside)	£39.75			
11 aside	£74.90			

Appendix 4 King George's Field Trust (KGFT) Charity Commission's Public Benefit Guidance

Introduction

London Borough of Tower Hamlets, as Corporate Trustee, is aware of the Charity Commission's guidance on Public Benefit. For information an overview of the Public Guidance is being provided to the King George's Field, Mile End Charity Board. Below is an extract of the Charity Commission's guidance on Public Benefit.

Public benefit: rules for charities

Charity trustees must 'have regard' to the Charity Commission's public benefit guidance when carrying out activities to which it's relevant.

About public benefit

In England and Wales, public benefit is part of what it means:

- to be a charity - your charity must have only charitable purposes which must be for the public benefit ('the public benefit requirement')
- to operate as a charity - as a charity trustee, when running your charity you must carry out your charity's purposes for the public benefit
- to report on a charity's work - as a charity trustee, you must report each year on how you have carried out your charity's purposes for the public benefit and confirm that, in doing so, you have had regard to the [Charity Commission's public benefit guidance](#) where relevant

All charity trustees have a duty to 'have regard' to the commission's public benefit guidance when exercising any powers or duties to which the guidance is relevant. As a charity trustee, 'having regard' to the commission's public benefit guidance means being able to show that:

- you are aware of the guidance
- you have taken it into account when making a decision to which the guidance is relevant
- if you have decided to depart from the guidance, you have a good reason for doing so

The public benefit requirement

Your charity's 'purpose' is what it is set up to achieve. For an organisation to be a charity, each of its purposes must be for the public benefit. The Charities Act 2011 calls this the 'public benefit requirement'.

The public benefit requirement has two aspects:

The 'benefit aspect'

To satisfy this aspect:

- a purpose must be beneficial - this must be in a way that is identifiable and capable of being proved by evidence where necessary and which is not based on personal views

- any detriment or harm that results from the purpose (to people, property or the environment) must not outweigh the benefit - this is also based on evidence and not on personal views

The ‘public aspect’

To satisfy this aspect the purpose must:

- benefit the public in general, or a sufficient section of the public - what is a ‘sufficient section of the public’ varies from purpose to purpose
- not give rise to more than incidental personal benefit - personal benefit is ‘incidental’ where (having regard both to its nature and to its amount) it is a necessary result or by-product of carrying out the purpose

In general, for a purpose to be a charitable purpose it must satisfy both the benefit and the public aspects. However, charities for the relief (and in some cases the prevention) of poverty need only satisfy the benefit aspect.

Your organisation cannot be a charity if it has some purposes that are charitable and some that are not. For more information, read [Public benefit: the public benefit requirement](#).

Carry out purposes for the public benefit

As a charity trustee, it’s your responsibility to run your charity in a way that carries out its purposes for the public benefit. This means:

Make decisions to ensure your charity’s purpose provides benefit

This means understanding how the purpose is beneficial and carrying it out so as to benefit the public in that way.

Make decisions to manage risks of detriment or harm to your charity’s beneficiaries or to the public in general that might result from carrying out the purpose

This means identifying risks of harm, minimising the risks and making sure that any harm that might arise is a minor consequence of carrying out the purpose.

Make decisions about who benefits in ways that are consistent with the purpose

This means knowing who can potentially benefit from the purpose and giving proper consideration to the full range of ways in which you could carry out your charity’s purpose. You may choose to focus on certain beneficiaries. You can do this provided that you have proper reasons for doing so and you make your decisions in accordance with the framework for trustee decision making.

Other factors that can also affect who can benefit from your charity’s purpose include membership provisions, physical access to facilities provided by the charity (such as opening hours) and charging for a charity’s services.

Make decisions to make sure any personal benefits are no more than incidental

This means making sure that any personal benefits people receive (having regard both to its nature and to its amount) are no more than a necessary result or by-product of carrying out the purpose.

You must make decisions that are within the range of decisions that trustees could properly make in those particular circumstances. Provided that you do that, then you will have made a 'right' decision. It is not for the courts or the commission to tell trustees which decision to make if there is a range of decisions open to them.

This means that, as a charity trustee, you generally have a choice about how to carry out your charity's purposes, provided that you exercise your discretion in a way which:

- is in accordance with your charity's purpose (so not operating outside of that purpose)
- is for the public benefit
- has regard to the commission's public benefit guidance where relevant
- is in accordance with the general framework for [trustee decision making](#)

The commission would expect you and the other trustees to address and resolve a situation in which your charity's purposes were not being carried out for the public benefit. For more information, read the commission's guide: [Public benefit: running a charity](#).

Report on public benefit

If your charity is registered, your trustees' annual report must explain how you have carried out its purpose for the public benefit. A detailed report is only required if your charity's gross income exceeds £500,000; otherwise a brief summary is all that's needed. You must also state whether you and the other trustees had due regard to the commission's public benefit guidance when exercising any powers or duties to which the guidance is relevant.

If you send the commission your charity's trustees' annual report, it will be displayed on [the public register of charities](#). The commission provides [examples of good public benefit reporting](#) but it does not endorse individual reports.

The commission checks a random sample of trustees' annual reports for the quality of reporting, including about public benefit, and would consider persistent non-reporting of public benefit a potential regulatory issue.

However, reporting on public benefit should not just be seen as a legal requirement that trustees must meet and that the commission regulates. Done well, it can help you stay focused on what your charity is there to achieve. It can also help you demonstrate the value and impact of your charity's work to its supporters, beneficiaries, grant makers and funding bodies.

For more information, read the commission's guide: [Public benefit: reporting](#).

The law relating to public benefit

The commission's public benefit guidance is not the law on public benefit. The law on public benefit is contained in charities' legislation and decisions of the courts.

Its public benefit guidance is high level general guidance, written for charity trustees, to explain what the law says on public benefit and how it interprets and applies that law.

The commission makes decisions about public benefit in individual cases based on the law as it applies to the facts of the particular case, and not on this high-level guidance.

This is because its general guidance cannot cover all the complexities of the law relating to public benefit.

For more information about the commission's view of what the law says on public benefit see:

- [Analysis of the law relating to public benefit](#)

This analysis of the law may be of interest to charity trustees who wish to know more about the legal basis of the commission's guidance. However, it does not form part of the commission's set of public benefit guides, and so is not, as such, guidance to which charity trustees must have regard.

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For more information, read the commission's guide: [Public benefit: reporting](#).

King George’s Field Trust Board Meeting 22 March 2023	 TOWER HAMLETS
Report of: James Thomas, Corporate Director Children and Culture	Classification: Partially restricted (exempt Appendix 1)
Leases Update, King George’s Field Trust (KGFT)	

Lead Member	Cllr Iqbal Hossain, Cabinet Member for Culture and Recreation
Originating Officer(s)	Catherine Boyd, Head of Arts Parks and Events
Wards affected	Mile End and Bow West
Key Decision?	No
Reason for Key Decision	This report has been reviewed as not meeting the Key Decision criteria.
Forward Plan Notice Published	N/A
Strategic Plan Priority / Outcome	N/A

Executive Summary

This report provides an update on the lease arrangements for the King George’s Field Trust (KGFT) retail and rental units, income from which supports the Charity to maintain park land and amenities for the benefit of Tower Hamlets residents.

This report seeks a decision from the KGFT Board to authorise officers to undertake action against a Green Bridge unit that has arrears against utility charges, which is in breach of the lease.

This Report also provides an update in respect of lease renewal discussions.

Recommendations:

The Board is recommended to:

1. Authorise the Corporate Director of Children and Culture and the Corporate Director for Place to take action against “Tenant A” to recover costs of unpaid utilities.
2. Note the ongoing discussions in respect of the lease renewal of “Tenant B”.
3. Note the ongoing discussions in respect of “Tenant C” and to authorise the Corporate Director of Children and Culture and the Corporate Director for Place to undertake and complete a review of “Tenant C’s” rent.

1 REASONS FOR THE DECISIONS

- 1.1 The King George’s Fields charity is registered with the Charity Commission as King Georges Field, Mile End Charity, registered number 1077859.
- 1.2 The Council is the trustee of the Charity, and the Council is the freehold owner of the land which is subject to this report.
- 1.3 King George’s Fields Trust (KGFT) Board should consider its charity’s responsibilities as landlord of the Green Bridge retail and other commercial units. This includes ensuring that all statutory requirements are met.
- 1.4 The Board is requested to give Council officers authority to take action against “Tenant A” to recover the non-payment of utilities. All tenants are liable for the cost of their utilities in accordance with their lease.
- 1.5 The Board is asked to note the negotiations regarding the renewal of the leases of “Tenant B” based on options provided in Appendix 1. The Board is asked to review options for the renewal of the leases.
- 1.6 The Board is required to act in the best interest of the Charity and to consider Public Benefit when taking a decision. A guide to Public Benefit has been provided to Board members (Appendix 2).

2 ALTERNATIVE OPTIONS

- 2.1 “Tenant A” detailed in Appendix 1, is liable under the lease to pay all outgoing, including utilities. They are in arrears with their utility payments for electricity. To date instructions have been given to the management agents to try and resolve this issue. Discussions are ongoing, however should a suitable resolution not be reached then officers will need authority from the Board to take action at the appropriate time. Should this not occur then it is considered the Trust will be in breach of its obligations under its charity responsibilities.

- 2.2 External agents have been in discussion with the agents acting on behalf of “Tenant B” and have obtained a potential settlement that they are willing to recommend. This provides an increase in rent, thereby meeting the fiduciary duties as it is at a level recommended by the external agent. It also enables investment by the lessee which they believe will enhance their business.
- 2.3 Further to the KGFT Board meeting on 26 October 2022 action was taken against “Tenant C”. Prior to the issues raised at the October Board the rent review dated 7 June 2022 was not instigated as they could have prejudiced the actions being sought as a tacit waiving of the breaches. Authority is now sought to undertake this rent review and charge the market rent from the review date.

3 DETAILS OF THE REPORT

- 3.1 Asset Management’s external management agent has been liaising with “Tenant A” to try and resolve non-payment of the utilities. See Appendix 1 for further details.
- 3.2 The arrears deprive the Charity of funds to undertake its remit.
- 3.3 Should matters continue, then officers would advise drawing down from the Rent Deposit Deed. Should the tenant not then comply with the obligation under the Deed, then the landlord would retain the right of Forfeiture. Should this occur it is considered to be a good location and would readily re-let.
- 3.4 Asset Management have had specialist external agents undertaking negotiations with “Tenant B” and their recommendation, for noting by the Board, is contained within Appendix 1.
- 3.5 In order to ensure the Charity is in receipt of the funds owing to it, it is incumbent upon the Council to ensure the rent being received reflects market values in line with the lease provisions. It is proposed the external managing agent undertake this rent review.

4 EQUALITIES IMPLICATIONS

- 4.1 The King George’s Field Trust manages lands and facilities which are open to all. Where charges have to be made, such as artificial football pitches, charges are kept at affordable levels for the local community.

5 OTHER STATUTORY IMPLICATIONS

- 5.1 The lease renewal is a statutory matter under the Landlord and Tenant Act 1954, with the tenant entitled to a new lease on market terms.
- 5.2 The Section 146 Notice is served under the Law and Property Act 1925.

6 COMMENTS OF THE CHIEF FINANCE OFFICER

- 6.1 King Georges Fields Trust is a self-financing Charity with no direct contributions from the Council general fund. To ensure sustainability it is important that the Charity maximises the income from the available sources through negotiation of longer-term leases and pursues any non-payment of monies owed.

7 COMMENTS OF LEGAL SERVICES

- 7.1 The London Borough of Tower Hamlets is the corporate trustee of the King George's Field Trust ("the Charity"). Decisions of the Council as trustee are made by the King George Trust Board. When Councillors are sitting as Board members they must act in the Charity's best interests and manage the Charity's resources responsibly and ensure that the Charity complies with its legal obligations.
- 7.2 Before granting a lease for 7 years or more, the charity trustee must obtain and consider a written report on the proposed lease from a qualified person. A surveyor who is a member of the RICS and has experience in the relevant area is such a person
- 7.3 The trustees must then decide if they are satisfied (having considered the written report) that the terms of the lease are the best that can be reasonably obtained

Linked Reports, Appendices and Background Documents

Linked Report

- [26 October 2022 King George's Fields Trust Board Meeting](#)

Appendices

- Appendix 1 (exempt) – Commercial Property Recommendations and Updates
- Appendix 2 – Public Benefit Guidance

Background Documents – Local Authorities (Executive Arrangements)(Access to Information)(England) Regulations 2012

- None

Officer contact details for documents:

Catherine Boyd, Head of Arts Parks and Events

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted

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Appendix 2 King George's Field Trust (KGFT) Charity Commission's Public Benefit Guidance

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